IS YOUR REFERENCE CLEAR?

Before including an AI-suggested reference in your work, complete the CLEAR checklist

C – Confirm it exists

- ☐ I located the source through the Deakin Library, a scholarly database, the publisher's website or another reliable location.
- ☐ I confirmed that the article, book, webpage or publication is real.
- ☐ Any DOI or URL works and leads to the correct source.

L – Look at the original source

- ☐ I opened the original source and I read the section relevant to my work.
- ☐ I confirmed that the source supports the claim I am making.
- ☐ I have not relied only on an AI-generated summary.

E – Ensure every detail is accurate

- ☐ I checked the author or authors and I checked the title and publication year.
- ☐ I checked the journal, publisher, volume, issue and page numbers where applicable.
- ☐ I checked that the DOI or URL belongs to this source.



A – Apply the correct referencing style

- ☐ I know which referencing style my assignment requires.
- ☐ I checked the reference against the official Deakin referencing guide, and my in-text citation matches my reference-list entry.
- ☐ I checked punctuation, italics, capitalisation and author order.

R – Reach Out When Uncertain

- ☐ I asked for help if I could not locate or verify a source.
- ☐ I checked with teaching staff, a librarian or academic support if I was unsure about referencing requirements.
- ☐ I did not rely on another AI response to resolve information I could not independently confirm.

C L E A R ✔





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